

MINUTES

CALL TO ORDER: The meeting was called to order at 2:15 p.m.

Present: Richard Akers (President), Leverett Smith (VP), Sue Van Hattum (NSAS), Eric Sanchez (CLASS), Luci Castruita (SS), Alissa Scanlin (SS), Rick Ramos (LAVA), Andrew Kuo (LAVA),

Absent: Chris Tarp (Student Services), Ellen Geringer (Faculty Development)

CONSENT ACTION ITEMS:

Agenda was approved.

Minutes of December 1 and 15 were approved.

DISCUSSION ITEMS:

Faculty Survey The Faculty Survey did go out before the end of the Fall semester using Survey Monkey. It closed on January 31. Richard will get the statistics from Tim and the Council will prioritize issues of concern.

Faculty Committee Participation Richard put together a spreadsheet that tracks faculty committee participation by assigning points based on number of hours a committee meets. Richard did a presentation of it at All College Day. It was sent out to all faculty for them to add their participation checkmarks. There has not been much feedback. It has been sent the Division Deans. The Deans will check the faculty schedules and meet with Richard. He will make appointments and assign faculty to committees using this list. This is not an evaluation tool. It will be put up on the Senate web site. Email the Senate office with updates and the list will be corrected. NOTE: The contract state that 12.5-25% of contract is outside class participation, responsibilities, and expectations.

COLLEGE and SENATE STANDING COMMITTEE REPORTS

President's Cabinet January 23 (Akers) The Mentor process was discussed. Mentors were asked for midterm reviews. Six mentors responded; two did not feel they deserved the stipend for what the little that they accomplished this semester with their mentees. Mack asked Richard to give a presentation of the program to the Governing Board. The other two colleges are interested in utilizing our Mentor program, so possibly funding could come from the district. Helen may be interested in using a mentor program for the Leadership program she wants to initiate.

District Governance Council January 27 (Akers) The Armory may be attained to be possibly used for automotive, maintenance, or international student housing. The college is negotiating with the City of San Pablo to possibly build student housing, with CCC still retaining the Armory. The Strategic Plan was also discussed at DGC. MIG was paid \$50,000 to write the plan. The FSCC is pushing for a cost analysis for MIG's work involving everyone's time spent to give input for them do complete the plan instead of using the three Strategic Plans done by the colleges.

Governing Board January 28 (Akers) The big topic was the Chancellor's raise. Jeff Michels and the FSCC spoke in support of the raise. Helen's contract was expiring. The raise was in the contract. Helen is being actively recruited. The Board wanted to keep her so they gave her an 18% raise. Her salary is almost \$250,000 and will put her number six in the top ten of the Bay Area for chancellors, but is still lower that Chuck Spence's salary. Helen is also getting national recognition.

FSCC January 22 (Akers) The units given for years of experience and expertise in the field portion of the district-wide equivalency process needs to be clarified and is being discussed.

Career and Technical Training January 28 (Ramos) The CTE is offering meetings every Tuesday from 2:30-4:30 to help faculty on their program reviews and to develop low level certificates. Certificates of Accomplishments do not go on transcripts. Students can not receive financial aid unless they are working on a Certificate of Achievement. The certificates must be approved by CIC, the Bay Areas Deans Group, and the State. Certificates that lead into jobs for clerical supervisors, court clericals, etc. using English, Math, BOT, ADJUS, etc. courses, will share FTES.

Enrollment Management January 28 There is a 36,000 student enrollment cap district-wide. CCCCD is now at 27,000 looking at a large enrollment growth because of the unemployment figures.

Associated Student Union (J. Hope) No report.

Basic Skills (Scanlin) There is money available for basic skills that can be spent for all disciplines, college goals, or certificates utilizing basic skills. There are also conferences held throughout the state that are free. The Basic Skills Initiative can be viewed on the State Academic Senate website. Basic Skills meet on Tuesdays from 2:30 – 4.

Faculty Development Committee (Geringer) This written report, submitted by Ellen, was not included in the last meetings packet.

- Holiday fundraiser raised \$2,536 in donations (plus \$300 seed money for next year's fundraiser)
- Annual survey will be out in February
- Many participants in Great Teacher's Seminar in January reported that it was wonderful, inspiring, etc. Helen Benjamin joined them for lunch one day and stayed to listen to participants; Dr. B. commented that this should probably be an annual activity.
- District EEOC Committee has evidently decided that the Museum of Tolerance trip sponsored by District would allocate the spots to members of that committee and the District-wide staff dev. committee (?!)
- Hope to have WORD 2007 training for faculty and staff in February
- Approved 2 Educational Tech Course Development stipends for online courses: Bersano/Math & Tisby/Health Ed.

Student Services (Tarp) No report. Richard asked Luci Castruita to give Student Services reports.

SENATE ANNOUNCEMENTS and OPEN DISCUSSION: Toastmasters is every Tuesday in the Fireside Room from noon to 1. Flex time is available. Learn public speaking and presentation skills. There is a \$70 membership fee that includes all workbooks and dues through September.

Richard asked if any members would be interested in attending the ASCCC Spring Plenary Session in April. Since enrollment is up, the district is examining the obsolete formula for C load funding, which has not been reviewed in 18 years.

NEXT MEETING: The next meeting will be March 2.

ADJOURNMENT: The meeting was adjourned at 3:40 p.m.

**Respectfully submitted,
Lynette Kral**